



Department of Procurement Services

160 South Hollywood Street · Room 126 · Memphis, TN 38112 · (901) 416-5376

QUESTIONS AND ANSWERS

RFP# 03232022MT - SCS Construction Project Management Services

Question 1: Pricing Schedule- The pricing Schedule indicates that proposals are to be presented in a total fixed fee. If this is correct, how does MSCBE plan to adjust for post selection changes? In example the RFP reads: *"A general scope of work will be provided at the time of assignment and the assigned Project Manager will determine specific project details, specifications, and budgetary constraints or restrictions. Project budgets and/ or estimates will be provided by various SCS stakeholders requesting the Services."* More information is needed to properly respond to a fair pricing schedule. Please advise.

Answer 1: Post selection modifications will occur after the bid has been awarded and on an "as-needed" basis. The projects specific to this solicitation have already been awarded and fees should be based on those budgets.

Question 2 Liquidated Damages (Appendix A, Section 5, Part B)- How will MSCBE determine "Delays "for liquidated damages? In example: Are delays directly attributed to the designer, contractor or supply chain issues considered "failure to deliver goods or services"? Are procurement delays considered "failure to deliver goods or services." More information is needed to assume this level of risk. Please advise.

Answer 2: Liquidated damages are related to a non-performance by the CM firm. As long as the CM reports to the Owner of the specific delays mentioned in a timely and effective manner, then these would not be considered failure. Procurement delays will be reviewed on a case-by-case basis if there is a determination of intent to delay by postponing initial procurement.

Question 3: Future Task Orders- The "re-Bid" differed from the previous procurement doc by listing specific projects for construction project management. Will MSCSBE be adding additional project under this procurement? If so, how will pricing be negotiated for future projects?

Answer 3: No.

Question 4: Engineering Services- The RFP References that projects "may" require additional engineering services. Are these services to be performed by the Construction Project Management? If so, in what format should pricing be submitted. In Example: "Depending on the individual scope of work, coordination



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and management of projects and/ or services may require engineering services. MSCS reserves the right to award to one (1) or more Respondents."

Answer 4: Engineering services may only be needed specific to the projects listed in the solicitation, if and only if, the scope of work is increased in any manner. At this time, there is no intention of increasing the scope of the work.

Thank you,

Procurement Services